

CARROLL COUNTY BOARD MEETING
301 N. MAIN ST., MT. CARROLL, IL IN SMALL COURTROOM
JUNE 20, 2024 AT 9:30 A.M.

Chair Payette called the Board meeting to order at 9:30 a.m.

Pledge of Allegiance.

Roll call shows Mr. Payette, Mr. Preston, Mr. Flikkema, Ms. Jacobs, Mr. Rieck, Mrs. Bickelhaupt and Mr. Soldat present. Mr. Vandermyde and Mr. Iske were absent.

Public Comments-JoAnn Palmer, Woodland Resident and a Carroll County Election Judge, spoke in favor of moving the Woodland polling precinct out of the Woodland Township building to the Naaman Diehl Auditorium at the Farm Bureau in Mt. Carroll.

Dawn Rath, Woodland Resident and Woodland Township Supervisor, spoke against moving the Woodland polling precinct out of the Woodland Township building to the Naaman Diehl Auditorium at the Farm Bureau in Mt. Carroll.

Chair Payette thanked both ladies for their time in speaking to the Board.

Chair Payette presented the consent agenda for approval.

1. Approval of the June 6, 2024 Board Meeting minutes
2. Approval of Bills Paid in Vacation
3. Approval of Committee on Claims
4. Approval of Board Member Services

Motion by Ms. Jacobs, second by Mr. Preston to approve the consent agenda. Roll call vote shows Mr. Preston, Mr. Payette, Mr. Rieck, Mr. Flikkema, Mr. Soldat, Mrs. Bickelhaupt and Ms. Jacobs all voting aye. Motion carried.

Tabled Items-None

Animal Control- Animal Control Officer Lisa Ashby included in the Board packet the 2023-2024 Pound Improvements report. She explained the pictures of the improvements that were included in her report.

She updated the Board that currently six dogs are at the Animal Control Facility. She was pleased to announce last week she was able to get four dogs adopted.

Assessor- Chief County Assessor Annette updated the Board that her office is very busy and has been working overtime to get their work completed.

She reported that Deputy Assessor Koltin Dimmick will attend a training class in Rockford next week.

Circuit Clerk- Circuit Clerk Patty Hiher reported the scanning of her records are done. She has a credit and will be using the credit to get more records scanned.

County Clerk- County Clerk Amy Buss submitted for review the 2023 Yearly Raffle Summary Report. Consensus of the Board was to accept and place on file.

Chair Payette informed the Board that four of the organizations that were approved for a raffle license last year have not filed the report required to show gross receipts, expenses, and net proceeds within 30 days of the raffle.

Emergency Management- Emergency Management Director Jim Klinefelter was not present.

GIS- Deputy Assessor Dimmick was present advised no report.

Highway – A monthly report was submitted and County Engineer Sara Renkes discussed her monthly report.

She asked for a correction to be made on the third paragraph under the title Ideal Road Update. She would like it to read \$38,850 not \$44,970.

Health Department – Dawn Holland was not present.

Probation- Chief Probation Managing Office Marcie Arno updated the Board that the Probation Department currently has 300 adults on probation.

Sheriff & Property- Sheriff Ryan Kloepping informed the Board a squad car was damaged in the storm earlier this week. With all the damage, it will be a total loss and he has started that insurance claim.

State's Attorney – State's Attorney Aaron Kaney reported to the Board that he is currently conducting interviews for his VOCA advocate and hopes to have someone hired soon.

Transit – PCOM Mary Maszk was present advised no report.

Treasurer – County Treasurer Lydia Hutchcraft reported that about \$8,000,000 has been collected for tax payments. She thanked the Board for letting her hire a third deputy. It has helped being able to post the tax payments quicker.

Zoning – Zoning Officer Jaicee Buckner reported to the Board she has a meeting this afternoon with a representative from the State in regards to Flood Plains recommendations.

Zoning Board of Appeals – Zoning Officer Buckner was present advised no report.

Affiliate Reports

Blackhawk Hills Regional Council – No report.

Business Employment Skills Team/Workforce – No report.

Community Mental Health Board – No report.

Emergency Telephone System Board - No report.

Health Board – No report.

Hotel/Motel – A monthly report was submitted.

Jo/Carroll Enterprise Zone - No report.

Jo Daviess Carroll County Joint Action Solid Waste Agency – No report.

LRA- No report.

NWILED- No report.

Senior Services Board - No report

Tri-County Opportunities Council – No report

United County Council of Illinois- No report

Veterans Assistance Commission – No report

Whiteside Carroll Enterprise Zone – No report

Committee Reports

Ad Hoc Inmate Housing Committee- Mr. Iske was not presented. Sheriff Kloepping was present advised no report.

Highway/EOC Building Renovation- Mr. Flikkema reported that newly repaired window trim has been installed. County Administrator Jachnicki confirmed windows were tested for leakage and no leakage was reported.

Ad Hoc Transit Garage Committee- Mr. Flikkema reported that the architect reevaluated his bid. The paperwork has been sent to IDOT for approval. Once approved by IDOT, it will be brought before the Board for pending approval.

Old Business- None

New Business- County Clerk Buss presented for Approval of County Clerk and Recorder's Semi-Annual Report. Motion by Mr. Preston, second by Ms. Jacobs to approve. Motion carried.

Sheriff Kloepping presented for Approval of County Sheriff's Semi-Annual Report. Motion by Mrs. Bickelhaupt, second by Mr. Flikkema to approve. Motion carried.

Chair Payette presented for discussion and possible approval of Resolution amending Chapter 745-Guest Home License. He deferred to Zoning Officer Buckner to explain changes made in this chapter. No action was taken.

It was consensus of the Board to have Zoning Officer Buckner at the July 18th Board meeting to have how many guest homes are within the municipalities and county to see how to proceed.

Chair Payette presented for Discussion/Guidance Regarding Hotel-Motel Tax. He asked Treasurer Hutchcraft to explain the situation with the Hotel-Motel Tax in regards to Illinois Municipal Code section 8-13-14. Since 2017, the City of Mt. Carroll and Carroll County have both been collecting hotel-motel tax from several operators in Mt. Carroll. She asked for guidance on how to proceed in the future - do we reimburse the monies back and if so to whom. After much discussion, it was the consensus that State's Attorney Kaney will get an opinion from the Attorney General but to continue not collecting taxes from those operators in Mt. Carroll.

Sheriff Kloepping presented for Approval of West Carroll SRO Intergovernmental Agreement. He explained this is a three-year agreement with side letter updated every year. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve this agreement. Discussion. Roll call shows Mrs. Bickelhaupt, Ms. Jacobs, Mr. Preston, Mr. Payette, Mr. Rieck, Mr. Flikkema, and Mr. Soldat to approve. Motion carried.

County Administrator presented for Approval of Resolution for FY 2025-2029 Capital Improvement Plan. He explained this is a requirement to participate in Blackhawk Hills Regional Council Northwest Illinois Capital Improvement Planning Program. Motion by Mrs. Bickelhaupt, second by Mr. Soldat to approve. Roll call shows Mr. Flikkema, Ms. Jacobs, Mr. Soldat, Mr. Rieck, Mr. Payette, Mrs. Bickelhaupt and Mr. Preston all voting aye. Motion carried.

Chair Payette presented for Approval of Resolution authorizing execution of the Illinois Public Works Mutual Aid. Motion by Ms. Jacobs, second by Mr. Soldat to approve resolution with the correction for it to read under Section One "The County Chair" not the "The County Engineer." Roll call shows Mr. Preston, Mr. Payette, Mr. Rieck, Mr. Flikkema, Mr. Soldat, Mrs. Bickelhaupt and Ms. Jacobs all voting aye. Motion carried.

Chair Payette presented for Approval of contract with Willett Hoffman and Associates for the design of Section 22-02119-00-BR Fremont Road Bridge over Elkhorn Creek. County Engineer Renkes explained the total cost is \$87,477.00. 2% is \$1,669.54 which will be the County's portion to pay. Motion by Ms. Jacobs, second by Mrs. Bickelhaupt to approve the Chair to sign the contract. Roll call shows Mr. Flikkema, Mr. Preston, Mr. Payette, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Soldat, and Mr. Rieck all voting aye. Motion carried.

Chair Payette presented for discussion and possible approval of moving Woodland Township Polling Place Location to Naaman Diehl Auditorium at the Farm Bureau in Mt. Carroll, IL. County Clerk Buss explained due to lack of running water and restroom facilities it is hard to find Election Judges to work at the current location. Section (10 ILCS 5/11-2) (from Ch. 46, par. 11-2) states that it is the responsibility of the County Board to establish polling places. Discussion. Chair Payette asked for Approval of the polling location for Woodland Township be moved to Naaman Diehl Auditorium for the November 2024 Election and all future elections, with the possibility of this being revisited in the future. Motion by Mr. Preston, second by Mr. Soldat to approve. Roll call shows Mr. Payette, Mrs. Bickelhaupt, Mr. Preston, Mr. Soldat, and Mr. Flikkema voting aye. Mr. Rieck and Ms. Jacobs voting nay. Motion carried.

Chair Payette presented for Approval of Raffle License for Lake Carroll Ladies Golf League. Motion by Mr. Preston, second by Mr. Flikkema to approve raffle. Motion carried.

Chair Payette presented for discussion of Amended Chapter 20 County Board Procedures. He went over the changes on verbiage and verbiage that has been struck. County Administrator Jachnicki explained 20-8 Quorum that will allow a member to attend a meeting by video and audio conference pursuant to the Illinois Open Meetings Act 5 ILCS 120/7. The consensus of the Board was to make this available for County Board Meetings and Committee Meetings. This will be presented at the next Board meeting for possible approval.

Chair Payette asked for Approval to disband the Ad Hoc PCOM Hire Committee, Ad Hoc County Administrator Hire Committee and Ad Hoc Highway/EOC Remodel Appointment. Motion by Ms. Jacobs, second by Mr. Flikkema to approve to disband those Ad Hoc Committees. Motion carried.

Executive Session-None

Chairman Report -No report

Appointments-

Chair Payette presented for Reappointment of Chief County Assessment Officer Annette Gruhn with her term being until June of 2028. Motion by Ms. Jacobs, second by Mr. Flikkema to approve this reappointment. Roll call shows Mr. Soldat, Mr. Rieck, Ms. Jacobs, Mrs. Bickelhaupt, Mr. Preston, Mr. Payette, and Mr. Flikkema all voting aye. Motion carried.

Chair Payette congratulated SOA Gruhn and to keep up the good work.

Chair Payette presented for Reappointment of Jane Law and Jenny Bergman to the Carroll County Health Department Board for 3-year terms through June 2027. Motion by Ms. Jacobs, second by Mr. Soldat to approve. Motion carried.

County Board Member and Community Mental Health Board member Julie Bickelhaupt explained with Joann Palmer retired from the Board, she is making the motion for Beth

Wilkinson to be appointed for the remainder of the term that runs through January of 2028. The motion was seconded by Ms. Jacobs. Motion carried.

Chair Payette will be placing on hold the appointment to fill a position for a new member position for the Community Mental Health Board at this time.

Chair Payette informed the Board that at the next Board meeting (scheduled for July 18th due to the July 4th holiday), the Board will have for possible Approval a Purchase of Service Contract between Carroll County and Carroll County Senior Services Organization for State Fiscal Year July 1,2024 through June 30,2025. The contract was not received on time to get it on this agenda.

Motion by Mr. Flikkema, second by Ms. Jacobs to adjourn at 11:16 a.m. Motion carried.

Submitted by Amy R. Buss, County Clerk and Recorder